

**Social Partnership Forum – National and Regional Group
Terms of Reference - December 2018**

1. GROUP TITLE	SPF National and Regional Group (NRG)
2. GROUP SECRETARIAT	Victoria Small, SPF Programme Manager ¹ Emily Smith, Admin and Comms Support Officer (SPF)
3. MEMBERSHIP	<p>Co-Chairs Sara Gorton, UNISON – SPF Staff Side Chair Rebecca Smith, NHS Employers – Director of Engagement</p> <p>National SPF secretariat Alan Lofthouse, UNISON James Shepherd, NHS Employers Andrew Morris, Department of Health and Social Care Gary Theobald, Health Education England Fabian Henderson NHS Improvement Caroline Davies, NHS England</p> <p>North of England Jane Raven, NHS Employers – Area Head of Engagement Sheila Wilson, UNISON – North East Staff Side Co-chair Adele Heeley, BMA – North East Staff Side Co-chair Charlie Carruth, UNISON – Yorkshire & Humber Staff Side Co-chair Elaine McAvoy, BMA – Yorkshire & Humber Staff Side co-chair Amy Barringer, UNISON – North West Staff Side Chair</p> <p>Midlands and East Gayna Deakin, NHS Employers- Area Head of Engagement Scott Kingswood, UNISON – East Midlands Staff Side Co-chair Sheila Marriot, RCN – East Midlands Staff Side Co-chair Julia Ellis, RCM, West Midlands Staff Side Co-chair Chanel Willis, UNISON – West Midlands Staff Side Co-chair Sasha Pearce, UNISON – East of England Staff Side Chair</p> <p>London Bernadette El-Hadidy, NHS Employers – Area Head of Engagement Phil Thompson, UNISON – London Staff Side Chair Andrew Barton, BMA London</p> <p>South of England Liz Gambrell, NHS Employers – Area Head of Engagement Helen Eccles, UNISON – South West Staff Side Co-chair Sarah Dodsworth, RCN – South East Coast / South Central – Staff Side Co-chair Patricia Marquis, RCN – South East Coast / South Central – Staff Side Co-chair</p> <p>NHS Improvement / NHS England / Health Education England – arm’s length bodies (ALB) regional leads</p>

¹ This role will be covered by James Shepherd from January to December 2019

	<p>Staff side vice chairs from the regional SPFs (RSPF) can attend to represent their region if the chair is unavailable.</p> <p>RSPF management side chairs are not part of the NRG, as they will be represented by NHS Employers Area Heads of Engagement (AHoE).</p>
4. AIMS	<p>NRG aims to ensure the national SPF, the RSPFs and the regional leads from the ALBs have a continuing dialogue and build a co-ordinated approach to progressing work on shared priorities and achieving RSPFs' objectives.</p>
5. OBJECTIVES	<p>Provide a forum for staff side RSPF chairs and AHoEs to update on partnership working in each region and feed up issues of note, concern and of success.</p> <p>To enable a shared understanding and make connections between the work of the: national SPF, RSPFs and the ALBs regional focus.</p> <p>Support a partnership approach at a regional and organisational level to undertaking work arising from health and care policy, which has implications for the workforce.</p>
6. DELIVERABLES	<p>Provide a forum for RSPFs, regional ALB and national SPF representatives to meet to share information, good practice and lessons learnt, align work programmes and agree how to address challenges.</p> <p>To support effective two-way communication between the RSPFs and the National SPF.</p> <p>Through a programme of national / regional visits - national SPF members to visit each of the RSPFs on an annual basis.</p> <p>On an annual basis SPF will consider when appropriate, depending on priorities, if there is merit in bringing together RSPFs to deliver a themed workshop.</p>
7. BUSINESS BENEFITS	<p>To improve awareness of the work being undertaken in all parts of the SPF architecture and help ensure there is a co-ordinated approach to taking forward work, to the benefit of NHS staff, employers and most importantly patients.</p> <p>Maintain and improve the two-way communication between the national and regional SPFs.</p>
8. LINKS AND DEPENDENCIES	<p>SPF Strategic Group SPF Wider Group Workforce Issues Group (SPF Subgroup) North of England SPF Yorkshire & Humber SPF North East SPF North West SPF</p>

	<p>East of England SPF East Midlands SPF West Midlands SPF London NHS Partnership South West SPF South Central and South East Coast SPF Department of Health and Social Care NHS Employers NHS England/NHS Improvement Health Education England</p>
<p>9. POTENTIAL RISKS</p>	<p>There could be an unrealistic expectation of what the group can achieve, as it will only meet once a year and there is limited capacity for partners to take forward work outside the meetings.</p>
<p>10. TIMING</p>	<p>Frequency of meetings – annually May / June</p> <p>Agenda and supporting papers to be circulated one week before the meeting date.</p> <p>Specific deliverables dependent on policy timescales, resources and processes.</p>